

Board of Selectmen  
Extension 109  
Town Administrator  
Extension 109  
Town Accountant  
Extension 120  
Town Clerk  
Extension 114  
Tax Collector  
Extension 113  
Treasurer  
Extension 112 or 110  
Board of Assessors  
Extension 111  
Land Use Office  
Extension 117  
Planning Board  
Extension 121  
Conservation Commission  
Extension 115



## TOWN OF ASHBURNHAM

Town Hall, 32 Main Street  
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control  
Board of Health  
Building Commission  
Conservation Commission  
Council on Aging  
Cultural Council  
Electrical Inspector  
Gas & Plumbing Inspector  
Historical Commission  
Municipal Planning  
Parks & Recreation  
Planning Board  
Zoning Board of Appeals

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# TOWN ADMINISTRATOR'S REPORT April 19, 2011

- **TOWN COMMITTEES**

Currently there are openings on the Conservation Commission (2), Council on Aging (2), Historical Commission (1), and Advisory Board (1). These are all listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Schedule is on track, met with Tighe & Bond to review the financial schedule and to update costs.

High Street

Start of Construction  
On line

May 30<sup>th</sup>  
September 30<sup>th</sup>

Gardner Hill

Design  
Bid  
Repairs Complete

May 1<sup>st</sup>  
June 1<sup>st</sup>  
November 30<sup>th</sup>

- **FY12 BUDGETS**

Warrant is final and will be posted on Thursday 4/21/11, and made available on Town website. Also, we have spent a considerable amount of time on the school assessment issue.

## **CAPITAL PLANNING**

Finalizing Capital requests for Annual Town Meeting, and put together backup information and strategies.

Final number has set the Ch90 monies at **\$349,927**. This will make available over \$600K for street repair in FY12. Steve Nims and I met to develop a priority on how monies are to be spent. It will depend on how the cost quotes come in for FY12 but based on estimates we have identified the following:

1. Reclaim and pave Corey Hill Road and South Main Street with sidewalk.
2. Overlay -  
Westminster Road: from Oakmont to past the American Legion  
Center Street: from Richardson to Cross Streets  
Central Street: by Post Office
3. New culvert for Ferin Road
4. Pipe for Ashby Road

- **SENIOR CENTER**

The grant awards are due in mid April for the final designs. I met with our new representative Kevin Flynn from the MRPC. Donna Burton and I discussed the proposed plan and timing as well as a tour of the current facility.

- **SOUTH ASH PLAYGROUND**

I have met with several residents from South Main Street who were concerned about the condition of the playground and South Main Street in general. Steve Nims, Paul Aho, Mike Salem, and I met at the park and reviewed and established a list of action items for the improvement of the park. Once a cost estimate is done the area residents will look to reach out to area businesses and organizations for support.

- **WATER TREATMENT**

Town Manager Jim Kreidler has reviewed the RFP for the plant and with final adjustments we will get ready to send out the RFP. The current contract will expire in August 2011, and RFP will be sent out by the end of April.